

## **RULES OF PROCEDURE OF THE TYPHOON COMMITTEE**

(Updated at the thirty-seventh Session of the TC, held in Shanghai, China, 16-20 November 2004)

### **RULE 1**

The Committee shall hold at least one session annually. The venues and dates of its sessions shall be decided by the Committee.

### **RULE 2**

The Typhoon Committee Secretary shall, in consultation with the Executive Secretary of ESCAP, Secretary-General of WMO, and the Chairman of the Committee, issue a notice convening each session of the Committee, together with copies of the provisional agenda, at least three months before the commencement of the session.

### **RULE 3**

The Typhoon Committee Secretary and the TC Secretariat with guidance by the Chairperson of the Typhoon Committee shall, in consultation with the representatives of the Executive Secretary of ESCAP and Secretary-General of WMO, provide the necessary servicing of the Committee's meetings.

### **RULE 4**

All meetings shall be held in private unless the Committee shall decide otherwise.

### **RULE 5**

English shall be the working language of the Committee.

### **RULE 6**

The Committee shall, at each Session, elect from its representatives a Chairperson and a Vice-Chairperson, who shall hold office until their successors are elected. They shall be eligible for re-election.

### **RULE 7**

A simple majority of the government members of the Committee shall constitute a quorum.

### **RULE 8**

Decisions of the Committee shall be made by a majority of the government members present and voting.

#### RULE 9

In the event of any matter arising which has not been foreseen by the present Rules, the pertinent rules of the United Nations Economic and Social Commission for Asia and the Pacific shall be applied.

#### RULE 10

In implementing Article 3 of the Statute of the Typhoon Committee, the Typhoon Committee established a TC Secretary and a TC Secretariat.